

## Application for TEACHER PRESERVICE TRAINING

*for Intern Credential Single Subject Math/Science, Multiple Subject (K-8) or Mild/Moderate Education Specialist*

**Deadline: November 9, 2018**

### ELIGIBILITY

- Bachelor's degree from a **regionally accredited college**
- Passing score on CBEST
- U.S. Constitution requirement met
- Pass one applicable subset of the CSET test and prepare to take remaining sections (all subsets must be completed by the start of the program)

### SUBMISSION CHECKLIST

Completed Application Packet, including:

- ✓ Application
- ✓ Resume
- ✓ Two letters of recommendation
- ✓ Personal Statement
- ✓ Official transcripts verifying Bachelor's degree earned from regionally accredited college
- ✓ Proof of passing score on CBEST
- ✓ Proof that at least one subset of the CSET has been passed
- ✓ Proof that the U.S. Constitution requirement has been met (transcript showing passage of U.S. History course or certificate from [www.usconstitutionexam.com](http://www.usconstitutionexam.com))
- ✓ Certificate of Clearance from CTC (Form 41-LS)
- ✓ Tuberculin Test

### APPLICATION PROCESS

- All application materials listed above must be submitted *on or before the deadline*.

Either mail printed copies to: SCOE Preservice/Intern Program  
P.O. Box 269003  
Sacramento, CA 95826  
Attention: Cheryl Roberts

Or, save and email this PDF application and documents to [croberts@scoe.net](mailto:croberts@scoe.net).

- A screening will be scheduled after review by SCOE School of Education faculty.

**PLEASE NOTE: This application is for PRESERVICE coursework only.**

When all of the following criteria have been met, candidates are eligible to apply for the Intern Program and District Intern Credential (separate application):

- All requirements listed above in the "Submission Checklist"
- Successful completion of Preservice coursework
- District employment as full-time, paid teacher of record

**QUESTIONS? Email Cheryl Roberts at [croberts@scoe.net](mailto:croberts@scoe.net)**

## Application Form for Teacher Preservice Training

### 1. PERSONAL INFORMATION

Name \_\_\_\_\_

Permanent Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Home Phone (     ) \_\_\_\_\_ Mobile Phone (     ) \_\_\_\_\_

Email Address \_\_\_\_\_

Social Security Number: \_\_\_\_\_ Birthdate: \_\_\_\_\_

Gender  Male  Female

Veteran  Yes  No

Ethnic Origin  White/Non-Hispanic  American Indian/Alaska Native  Hispanic/Latino  
 Asian/Pacific Islander  Black, Non-Hispanic  Decline to State

### 2. PROGRAM OPTIONS

#### Preservice Courses:

Single Subject Math

Single Subject Science

Multiple Subject (K-8)

Mild/Moderate Education Specialist \_\_\_ Single Subject or \_\_\_ Multiple Subject

### 3. EDUCATION

List ALL schools attended and degree(s) earned. Official, sealed copies of ALL transcripts must be included. A transcript MUST include date of Bachelor (or other) degree(s) conferred.

College or University	Dates Attended	Degree

#### **4. RELEVANT EXPERIENCE**

List any prior experience with coaching, mentoring, peer tutoring, substitute teaching, counseling, or volunteering.

#### **5. PRESENT EMPLOYMENT**

List present work experience with descriptions of duties and responsibilities.

#### **6. PERSONAL STATEMENT**

Attach statement, limited to 2-3 typed pages, double-spaced. Please address the following topics in your statement:

- Reason(s) for applying to the program
- Specific strengths and competencies as a prospective teacher

**7. ACKNOWLEDGEMENT:**

\_\_\_\_\_ (initials) I understand that this application is for **Preservice** coursework only. I may apply for the Intern Program (separate application) when I have met the following criteria:

- All requirements listed above in the "Submission Checklist"
- Successful completion of Preservice coursework
- District employment as full-time, paid teacher of record

Signature \_\_\_\_\_ Date \_\_\_\_\_

The Faculty of SCOE School of Education will review applications. You will be contacted regarding the status of your application and to schedule a screening.

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**FOR OFFICE USE ONLY Admission Process:**

Eligibility Criteria Met

- \_\_\_ Successful completion of Preservice coursework
- \_\_\_ Copy of contract/job verification
- \_\_\_ Passing score on CBEST
- \_\_\_ Passing score on appropriate sections of CSET
- \_\_\_ U.S. Constitution Requirements
- \_\_\_ Proof of Certificate of Clearance
- \_\_\_ Application Reviewed
- \_\_\_ Letter of Completion from a CTC-approved Preservice Program
- \_\_\_ A copy of contract and/or job verification
- \_\_\_ Notified of acceptance    \_\_\_ CTC application sent to CTC    Date \_\_\_\_\_