

## **SCOE Intern Field Coach: 2017-18 School Year**

### **DEFINITION**

The Teacher Intern Field Coach will provide ongoing support throughout the two-year Intern Program to an intern “Teacher of Record”. Support includes monthly classroom observations, pre- and post-conferences, communicating with the intern’s on-site mentor, and serving as a resource to the teacher intern(s). The Field Coach will be assigned for a two-year period for each intern.

### **DUTIES AND RESPONSIBILITIES**

- Represent SCOE and the SOE in a professional and positive manner.
- Support and facilitate candidate’s reflections and progress in his or her application of Teacher Performance Expectations (TPE) in the classroom.
- Be a willing and accessible resource for intern candidate, School Site Mentor and principal.
- Assist with procedures to follow when the candidate encounters problems in teaching/learning.
- Be willing to engage in formative assessment processes, including non-evaluative, reflective conversations about educational practice.
- Attend ongoing professional development on Teaching Performance Expectations (TPE). Three 2-hour meetings are required.
- Meet periodically with the intern and assigned School Site Mentor.
- Observe, support and evaluate candidate at his or her site.
  - Year 1 - 1-2 visits per month (total: 15)
  - Year 2 - 1 or 2 visits per month (total: 10)
- Maintain a Field Coach Log.

### **REQUIREMENTS**

- Attend three staff development and coaching advisory meetings per year. Meetings will be two hours in duration. The purpose of the meeting is to gain understanding of the coaching areas of focus, e.g., the TPE/TPA, quality instruction, areas for advisory and understanding of support for guiding the intern teacher.
- The Field Coach will meet with the intern teacher at least once per month (see above). Each meeting will involve a one-hour observation of classroom instruction. The second hour is for the pre-conference and post-conference as it relates to the classroom observations. Due to a decrease in visits from prior years, all required visits must be formal observations the first year and half of the second year. Based on intern ability, several visits during the last half of the year may be informal (still on campus).
- Consultation and resource direction – 3 hours per semester.

## COACH COMPENSATION:

### *Year 1 – August to June (42 HOURS TOTAL)*

- Visits: 15 x 2 hours each, including pre-post write-up (30 hours)
- Field Coach Meetings: three meetings for two hours each (6 hours)
- Consultation/Resource: three hours for each of the two semesters (6 hours)

#### Compensation for Year 1

42 hours x \$50 per hour = \$2,100

Gas Mileage = \$250

***TOTAL Year one: \$2,350***

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### *Year 2 – August to May (32 HOURS TOTAL)*

- Visits: 10 x 2 hours each, including pre-post write-up (20 hours)
- Field Coach Meetings: three meetings for two hours each (6 hours)
- Consultation/Resource: three hours for each of the two semesters (6 hours)

#### Compensation for Year 2

32 hours x \$50 per hour = \$1,600

Gas Mileage = \$200

***TOTAL year two: \$1,800***

If you are interested in becoming a Field Coach, please contact Linda Liebert at [lliebert@scoe.net](mailto:lliebert@scoe.net) or (916) 228-2539.